JOB ANNOUNCEMENT

TITLE:

Satellite Librarian

LOCATION:

Ralph Freeman Memorial Library for the U.S. Courts

Detroit, MI

SALARY:

CPS 28 (\$53,569 +

depending on experience

and qualifications)

APPLICATIONS TO:

Kathy Joyce Welker, Circuit Librarian

Sixth Circuit Library

317 Potter Stewart Courthouse

Cincinnati, OH 45202 Fax: (513) 564-7329

DEFINITION:

The Satellite Librarian is responsible for administering the Detroit Library as one of

the U.S. Courts Libraries within the geographic

region of the Sixth Circuit.

DUTIES:

Develop satellite library program and work cooperatively with other librarians to deliver value-added services to library users. Maintain online catalog of holdings, develop collections in circuit for federal judges chambers and for library, perform legal and non-legal reference, provide electronic-based current awareness and resource management services to library users, search LEXIS and WESTLAW for court personnel, assist in maintenance of circuit inventory of lawbooks, and generally assist

library users throughout the circuit and particularly in Detroit, Ann Arbor, Bay City, Flint and Port Huron. Some travel required.

QUALIFICATIONS:

ALA-accredited MLS. Preference to those with post-MLS library experience or with experience in legal reference work (or with some legal training), legal database searching, or with automated integrated library systems. The U.S. Court of Appeals for the Sixth Circuit is an Equal Employment Opportunity Employer.

BEGINNING DATE:

After September 1, 2006. Applications received by July 20 will be guaranteed consideration. (NOTE: Interviews can be conducted at AALL in St. Louis July 10 - 12 or in Detroit after July 20.